

# Baltimore Federal Executive Board 2015 Excellence in Federal Career Awards

Due in FEB Office  
January 13, 2015

Date submitted to FEB Office

## Employee Award Nomination Form

*(Not to Exceed 3 Typed Pages)*

Award Category: (e.g. 1a; 1b; 1c)

x: \_\_\_\_\_

Name of the Award:

x: \_\_\_\_\_

Employee's Name

x: \_\_\_\_\_

Employee's Job Title

x: \_\_\_\_\_

Employee's Agency:

x: \_\_\_\_\_

Agency's Complete Mailing Address

Name of Agency Awards Coordinator

x: \_\_\_\_\_

Telephone and Email for Awards Coordinator

x: \_\_\_\_\_

Employee's Grade/Pay  
Band Grade

x: \_\_\_\_\_

Years of Federal  
Service

Period of Service for which  
Award is recommended (see instructions)

**Check List** (see instructions)

- *This completed Employee Nomination Form.*
- *Nominator's Statement must not exceed 3 pages & be minimum of 2.*
- *All Required Signatures on form.*
- *Submit Original & 5 Copies with:*
- *A signed agency cover memorandum or letter to Chair, Federal Executive Board with names of nominees listed in body of the document.*

Name of Nominator:

Position:

Signature:

Phone (     )

Email:

Name of Agency Head/Director or Commander (below)

Name:

Title:

Signature

**Excellence in Federal Career Awards 2015**

*Encl 1 pg 2*

Employee's Name

Category and Name of Award

**Nominator's Statement – No more than 3 pages –  
Minimum of 2 pages required to properly justify the nomination.**

**EIFC – Nominator’s Statement (Continued) -  
2015**

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**Employee's Name**

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**Category and Name of Award**

**EIFC – Nominator’s Statement (Continued) -  
2015**

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**Employee's Name**

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**Category and Name of Award**